

# COVID-19 Policy

Please read and adhere to the following policies, as we are trying our best to keep staff and families safe and healthy. We will make changes as we see fit, using BC CDC as reference only.

## **Staffing/Hours of operation**

There may or may not be reduced hours, depending on staffing. If any of our staff who are working, get sick or cannot come in, we may need to reduce our hours, close, or the number of children we are able to have in one day. Please be prepared in case this happens. We will give what notice we can.

## **Drop off and pick up**

### **Group daycare:**

When you are dropping off your child, please escort them to the front door. Ring the doorbell to alert staff you are here. Staff will check your child's temperature and record it. When you are picking up your child please ring the doorbell, staff will come greet you. You are welcome to come into the cubby room to help your child get settled at drop off or ready at pick up time. If there is already another family in the cubby area, please wait until the area has cleared before coming in.

### **OSC:**

When you are dropping off your child, please escort them to the front door. Knock on the door or ring the doorbell to alert staff you are here. At this time, staff will check your child's temperature and record it. At pick up, please ring the doorbell to let staff know you are here. Your child will come out when they are ready.

## **Health/Safety**

Temperature will be taken and recorded upon drop off. Any temperature higher than 38 celsius (100.4 fahrenheit) will be considered a fever and your child will have to be taken home. We won't make any exceptions and please do not use Tylenol or Advil in the morning before drop off. We may also make random temperature checks during the day and will call if your child's temperature has risen. Staff will also take their own temperature and record it, upon arrival at work, and will sanitize/wash their hands. Children may **NOT** attend if they have any of the following:

Persistent coughing, loss of sense of smell or taste, difficulty breathing, runny nose that is discolored, persistent sneezing, extreme fatigue or tiredness, persistent headache, body aches, diarrhea, nausea or vomiting (please read parent handbook for other illnesses and the policies surrounding them).

If your child has seasonal allergies and are exhibiting the symptoms associated with them, please make staff aware by filling out the allergy form and long term medication forms found on our website, as well as providing allergy relief for staff to administer to your child when they are exhibiting extremes of these symptoms.

**IF YOUR CHILD IS SICK, KEEP THEM HOME**

## Covid

Situation	Response	Childcare Policy
Child has illness symptoms, COVID unlikely or negative	<b>Stay home</b>	Child must stay home until 24 hours after their symptoms have cleared.
Child has illness symptoms, COVID positive	<b>Stay home</b>	Child must stay home for at least 5 days from symptoms starting <u>AND</u> until 24 hours after their symptoms have cleared, whichever is longer.
Child was exposed to covid, but no symptoms	<b>Use caution</b>	Monitor your child, may attend if symptom free
Household member of child has illness symptoms, COVID test <u>negative</u>	<b>Use Caution</b>	Child may attend if symptom free.
Household member of child has illness symptoms, COVID positive	<b>Use caution</b>	Monitor your child, may attend if symptom free.
Staff have illness symptoms, COVID unlikely or negative	<b>Staff stay home</b>	Staff will remain at home until symptom free.
Staff have illness symptoms, COVID positive	<b>Staff stay home</b>	Staff will remain at home for 5 days or until symptom free, whichever is longer
Household member of staff has illness symptoms, COVID unlikely or negative	<b>Staff may work</b>	Staff may work unless symptoms arise.
Household member of staff has illness symptoms, COVID positive	<b>Staff may work</b>	Staff may work unless symptoms arise.
There is more than one case of covid at the daycare at one time	<b>Daycare will close for 1 day</b>	Daycare center will close for 1 day for deep cleaning.

"Illness symptoms" means anything out of the ordinary: Persistent coughing, loss of sense of smell or taste, difficulty breathing, runny nose that is discolored, persistent sneezing, extreme fatigue or tiredness, persistent headache, body aches, diarrhea, nausea or vomiting

"**COVID unlikely or negative**" means you have a negative test, symptoms consistent with known seasonal allergies, and/or you have zero known contacts who may have COVID.

"**COVID presumed or positive**" means you have a positive test, multiple symptoms are consistent with COVID, you may have contacts/classmates who are positive, the testing tool or 811 assumes you have COVID, etc.

### **IF YOU ARE SICK, STAY HOME**

Staff will call you to pick up your child if they start to exhibit any of these symptoms. If your child has been home sick with persistent coughing, loss of sense of smell or taste, difficulty breathing, runny nose that is discolored, persistent sneezing, extreme fatigue or tiredness, persistent headache, body aches, diarrhea, nausea or vomiting, they may return **24 hours after** all these symptoms are gone. This does not mean the next day after being sent home. Wait until they are better, then 24 more hours. Other illnesses as per the parent handbook.

### **Extra cleaning**

We have implemented extra cleaning and sanitizing during this time. Staff use a bleach/water solution and sanitizing spray for toys and other surfaces. Toys are cleaned after each use. Gloves and masks are provided. Washrooms are cleaned throughout the day. Center is misted with sanitizing solution weekly

### **Masks**

Masks are optional for staff, parents, and all children, or anyone on the property.

### **Inside the centers**

If it is required that a parent or visitor enter (vaccinated or unvaccinated), they will have their temperature taken, answer the health check questions, and sanitize their hands.

### **Refunds/reduction in fees**

We understand that there will be times your child will be away from daycare due to illness, required isolation or you have chosen to keep them home, or we have closed the center for cleaning. There will be no refunds for days missed, or any covid related closures, as we are holding your child's spot for when they return. There will be no substitution of days as well (for instance, coming on a different day in lieu of child's regular day if they are away sick or we close)